

OXNARD UNION HIGH SCHOOL DISTRICT  
RETIREE HEALTH BENEFITS TRUST

**BOARD MEETING AGENDA**

December 6, 2013 - 2:00 P.M.

OXNARD UNION HIGH SCHOOL DISTRICT  
BOARD ROOM

220 South "K" Street, Oxnard, California 93030

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*The Benefits Trust was established as a cooperative organization between The Oxnard Federation of Teachers and School Employees (OFTSE) and the Oxnard Union High School District (OUHSD). The mission of the Trust shall be to financially ensure, through investment of Trust funds and the cooperative efforts of the OFTSE and OUHSD, a comprehensive health and benefits program for every eligible retiree of the OUHSD at the most efficient cost achievable through unity of design, purchase and administration.*

*In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the District Superintendent's office at least two days before the meeting date.*

I. OFFICIAL OPENING OF MEETING

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

IV. APPROVAL OF MINUTES: SEPTEMBER 20, 2013

V. AUDIENCE TO ADDRESS BOARD OF TRUSTEES CONCERNING ANY AGENDA ITEMS:  
*Those persons wishing to address the Board may do so at this time. Individual presentations are limited to three (3) minutes each, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted.*

VI. ACTION ITEMS

- A. Transfer of Funds From CNB Checking Account to Investment Account.
- B. Consideration Of Whether To Audit Trust; Consideration of Preparation of RFP's For Audit Services
- C. Trust Investment Assets—Rebalancing
- D. Trust Investment Assets--Diversification Within Portfolio
- E. Trust Investment Assets—Potential Change(s) To Investment Allocations
- F. Consideration of Approval Of Current Invoices [Vance Thrift & Biller; Canterbury Consulting; Musick Peeler & Garrett LLP; Keenan & Associates and Walthall Enterprises, Incorporated (Webmaster)]
- G. Setting of Future Board Meeting Dates/Times [note: Friday, February 7, 2014 at 2:00PM is already scheduled]
- H. Consideration of Approval of Annual Tax Return and Payment of Filing Fee

VII. INFORMATION ITEMS

- 1. Canterbury Consulting Investment Performance Review—Third Quarter 2013 And Through November 30, 2013
- 2. City National Bank Checking Account Statements
- 3. City National Bank Investment Statements
- 4. Bank Deposit – September
- 5. CSEBO Expense Reports
- 6. Actuarial Update
- 7. Trust Administrative Update
- 8. Utilization of Trust Funds
- 9. Trust Website Use
- 10. Recent Check Authorization Forms

VIII. ITEMS FOR FUTURE CONSIDERATION

IX. FUTURE MEETINGS: \_\_\_\_\_, 2013 (Time to be determined)

X. ADJOURNMENT