

OXNARD UNION HIGH SCHOOL DISTRICT  
RETIREE HEALTH BENEFITS TRUST

[REVISED] BOARD MEETING AGENDA

September 20, 2013 - 2:00 P.M.

OXNARD UNION HIGH SCHOOL DISTRICT  
BOARD ROOM

220 South "K" Street, Oxnard, California 93030

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*The Benefits Trust was established as a cooperative organization between The Oxnard Federation of Teachers and School Employees (OFTSE) and the Oxnard Union High School District (OUHSD). The mission of the Trust shall be to financially ensure, through investment of Trust funds and the cooperative efforts of the OFTSE and OUHSD, a comprehensive health and benefits program for every eligible retiree of the OUHSD at the most efficient cost achievable through unity of design, purchase and administration.*

*In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the District Superintendent's office at least two days before the meeting date.*

I. OFFICIAL OPENING OF MEETING

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

IV. APPROVAL OF MINUTES: MAY 10, 2013

V. AUDIENCE TO ADDRESS BOARD OF TRUSTEES CONCERNING ANY AGENDA ITEMS:

*Those persons wishing to address the Board may do so at this time. Individual presentations are limited to three (3) minutes each, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted.*

VI. ACTION ITEMS

1. Resolution Approving Procedures For Expenditure And Transfer of Funds And Assets From Trust Accounts At City National Bank
2. Trust Investment Allocation - Potential Change to Asset Allocation/Trust Investment Plan
3. Trust Fixed Income Portfolio—Potential Acquisition of Additional Fixed Income Assets Within Existing Trust Investment Allocation (Canterbury Consulting)
4. City National Bank Checking Account—Signature Card, Agreement
5. Consideration of Approval Of Current Invoice(s):
  - a. Vance Thrift & Biller - 5/10/13 Invoice No. 48315 for \$675 and 7/5/13 Invoice No. 48791 for \$875
  - b. Musick Peeler & Garrett LLP - 8/14/13 Invoice No. 256420 (Includes 255224, 253971 and 252994) for \$3,504.80
  - c. Canterbury Consulting - 7/5/13 Invoice No. 18949 for \$11,791
  - d. Keenan & Associates - 5/22/13 Invoice No. 149368 for \$7,904.97
  - e. Bill Walthall/WebmasterAtLarge - 8/22/13 Reimbursement for InMotion Hosting for \$21.98
6. Trust Requests for Retiree Lists, Information, Etc.
7. Setting of Future Board Meeting Dates/Time(s)
8. Contents of Trust Website - Items to be placed on website
9. Storage of Trust Records - Administration and Retention
10. Request For Release of RDS Medicare D Reimbursement Funds To Trust

VII. INFORMATION ITEMS

1. New Retiree Health Insurance Plan Effective 10/1/13
2. Actuarial Information
3. Utilization of Trust Funds (continuing agenda item)
4. Trust Administrative Matters
5. Review of Revised 2013-14 Trust Budget

6. Canterbury Consulting Investment Performance Review—Second Quarter 2013 and through August 31, 2013
7. Trust Audit Services
8. Trust Website Use
9. Trust Board Member Resignation
10. Recognition of Newly - Appointed Trustee(s)
11. Trust Financial Statement—March 31, 2013
12. Medicare D Reimbursements
13. CSEBO Medical, Dental and/or Vision Income & Expense Reports
14. City National Bank Checking Account Statements
15. City National Bank Investment Statements
16. Recent Check Authorization Forms
17. Canterbury Notice (ADV Part II)
18. TWIW: Insurance Policies/Binder Information; Annual Costs Spreadsheets
19. Revised Investment Policies - Adopted 12/7/12
20. Additional Correspondence
21. Open Comments From Trustees

VIII. ITEMS FOR FUTURE CONSIDERATION

IX. FUTURE MEETINGS: \_\_\_\_\_, 2013 (Time to be determined)

X. ADJOURNMENT